



# Building Permit Application

Howard County Maryland  
Department of Inspections, Licenses and Permits  
3430 Court House Drive  
Permits: 410-313-2455  
www.howardcountymd.gov

Date Received: \_\_\_\_\_

Permit No.: \_\_\_\_\_

Building Address: 6283 Heather Glen way  
 City: Clarksville State: MD Zip Code: 21029  
 Suite/Apt. # \_\_\_\_\_ SDP/WP/BA #: \_\_\_\_\_  
 Census Tract: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
 Section: \_\_\_\_\_ Area: \_\_\_\_\_ Lot: \_\_\_\_\_  
 Tax Map: \_\_\_\_\_ Parcel: \_\_\_\_\_ Grid: \_\_\_\_\_  
 Zoning: \_\_\_\_\_ Map Coordinates: \_\_\_\_\_ Lot Size: \_\_\_\_\_

Existing Use: SF  
 Proposed Use: \_\_\_\_\_  
 Estimated Construction Cost: \$ 35000.-  
 Description of Work: Finished Basement with One Den/One Full Bathroom/One Media room/One Recreation room/Wet Bar  
 Occupant/Tenant Name: \_\_\_\_\_  
 Was tenant space previously occupied?  Yes  No  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Property Owner's Name: Karen Wang  
 Address: 6283 Heather Glen way  
 City: Clarksville State: MD Zip Code: 21029  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Applicant's Name & Mailing Address, (If other than stated herein)  
 Applicant's Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Contractor Company: Beijing Construction Inc  
 Contact Person: Tie Zhang  
 Address: 7600 MCWhorter farm CT  
 City: Damascus State: MD Zip Code: 20872  
 License No.: 87647  
 Phone: 3012526-2118 Fax: \_\_\_\_\_  
 Email: Zhangzhao668@gmail.com

Engineer/Architect Company: \_\_\_\_\_  
 Responsible Design Prof.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Commercial Building Characteristics	Residential Building Characteristics	
Height:	<input type="checkbox"/> SF Dwelling <input type="checkbox"/> SF Townhouse	
No. of stories:	<b>Depth</b>	<b>Width</b>
Gross area, sq. ft./floor:	1 <sup>st</sup> floor:	
	2 <sup>nd</sup> floor:	
Area of construction (sq. ft.):	Basement:	
	<input type="checkbox"/> Finished Basement	
Use group:	<input type="checkbox"/> Unfinished Basement	
	<input type="checkbox"/> Crawl Space	
<b>Construction type:</b>	<input type="checkbox"/> Slab on Grade	
<input type="checkbox"/> Reinforced Concrete	No. of Bedrooms:	
<input type="checkbox"/> Structural Steel	<b>Multi-family Dwelling</b>	
<input type="checkbox"/> Masonry	No. of efficiency units:	
<input type="checkbox"/> Wood Frame	No. of 1 BR units:	
<input type="checkbox"/> State Certified Modular	No. of 2 BR units:	
	No. of 3 BR units:	
	Other Structure:	
	Dimensions:	
<b>&gt; Roadside Tree Project Permit</b>	Footings:	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Roof:	
<b>Roadside Tree Project Permit #</b>	<input type="checkbox"/> State Certified Modular	
	<input type="checkbox"/> Manufactured Home	

Utilities	
Electric:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Gas:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Water Supply	
<input type="checkbox"/> Public	
<input checked="" type="checkbox"/> Private	
Sewage Disposal	
<input type="checkbox"/> Public	
<input checked="" type="checkbox"/> Private	
Heating System	
<input type="checkbox"/> Electric <input type="checkbox"/> Oil	
<input checked="" type="checkbox"/> Natural Gas <input type="checkbox"/> Propane Gas	
<input type="checkbox"/> Other:	
Sprinkler System:	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Grading Permit Number:</b>	
<b>Building Shell Permit Number:</b>	

THE UNDERSIGNED HEREBY CERTIFIES AND AGREES AS FOLLOWS: (1) THAT HE/SHE IS AUTHORIZED TO MAKE THIS APPLICATION; (2) THAT THE INFORMATION IS CORRECT; (3) THAT HE/SHE WILL COMPLY WITH ALL REGULATIONS OF HOWARD COUNTY WHICH ARE APPLICABLE THERETO; (4) THAT HE/SHE WILL PERFORM NO WORK ON THE ABOVE REFERENCED PROPERTY NOT SPECIFICALLY DESCRIBED IN THIS APPLICATION; (5) THAT HE/SHE GRANTS COUNTY OFFICIALS THE RIGHT TO ENTER ONTO THIS PROPERTY FOR THE PURPOSE OF INSPECTING THE WORK PERMITTED AND POSTING NOTICES.

Applicant's Signature: \_\_\_\_\_ Print Name: Tie Zhang  
 Email Address: \_\_\_\_\_ Date: 12/8/16  
 Title/Company: \_\_\_\_\_

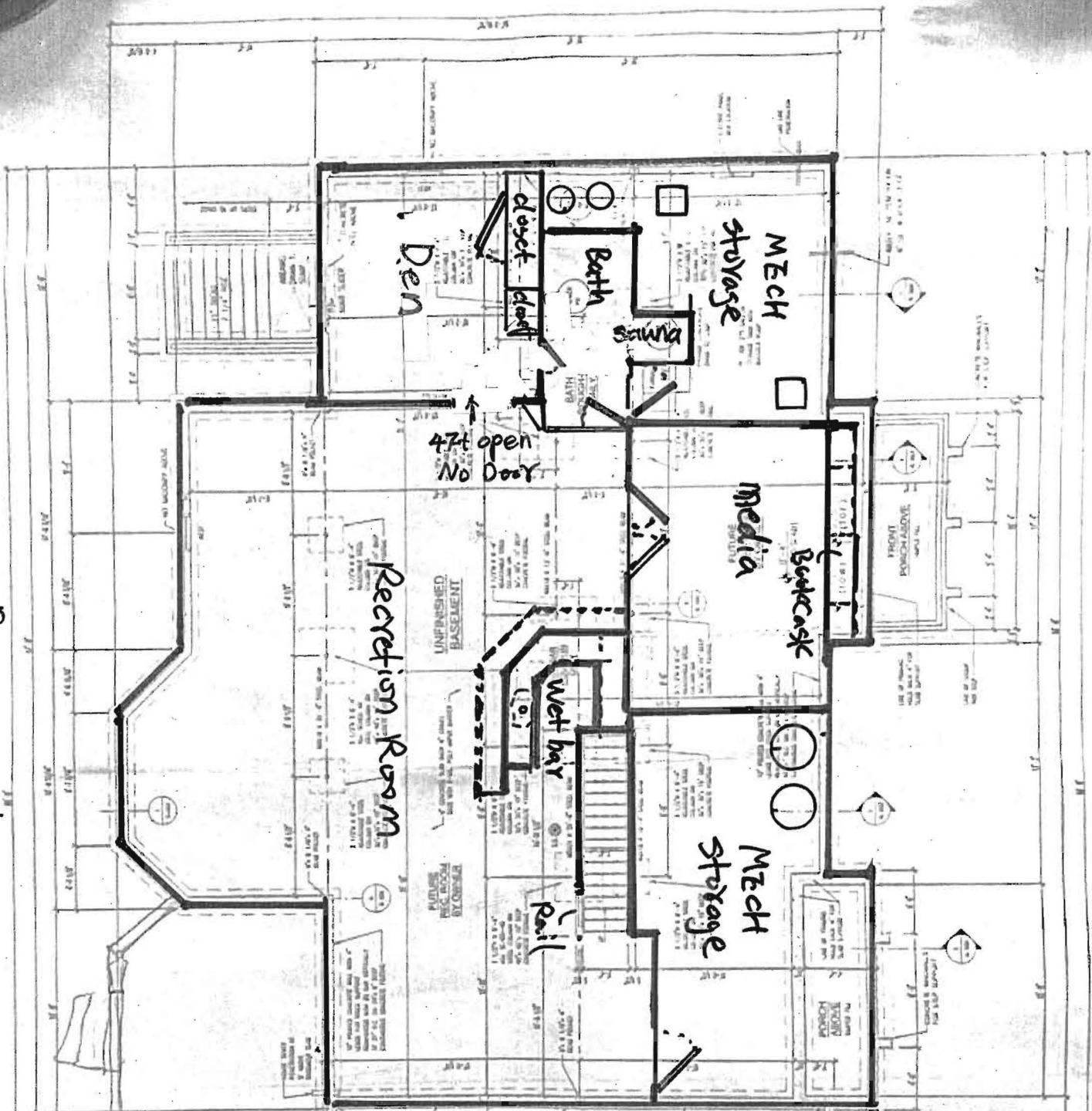
Checks Payable to: DIRECTOR OF FINANCE OF HOWARD COUNTY  
 \*\*PLEASE WRITE NEATLY & LEGIBLY\*\*  
 -FOR OFFICE USE ONLY-

AGENCY	DATE	SIGNATURE OF APPROVAL
State Highways		
Building Officials		
PSZA ( Zoning )		
PSZA ( Engineering )		
Health	<u>12-29-16</u>	<u>Dana Bernard</u>
Is Sediment Control approval required for issuance? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> CONTINGENCY CONSTRUCTION START <u>Plr sup. Jeff Williams</u>		

DPZ SETBACK INFORMATION	
Front:	
Rear:	
Side:	
Side St.:	
All minimum setbacks met?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is Entrance Permit Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Historic District?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Lot Coverage for New Town Zone:	
SDP/Red-line approval date:	

Filing Fee	\$
Permit Fee	\$
Tech Fee	\$
Excise Tax	\$
PSFS	\$
Guaranty Fund	\$
Add'l per Fee	\$
Total Fees	\$
Sub- Total Paid	\$
Balance Due	\$
Check	#

Basement plan.



FOUNDATION PLAN  
SCALE 1/4" = 1'-0"

APPROVED

WALK-THRU BUILDING PERMIT

BP#

A#

APP. SAN D. Beard DATE: 12-29-14

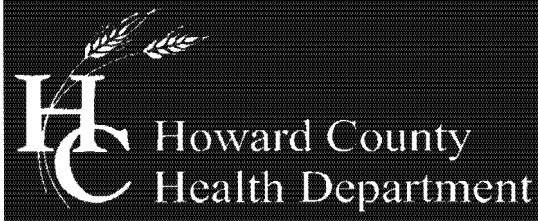
DESC. OF WORK: Finish Basement

*Floor plans reflect office on the first floor and an office in the basement which yields 4 Bedroom House*

*Approved per app. Jeff Williams*

*6283 Hecther Glen  
Clarksville, TN, 37029*

*Mrs. Karen F.*



Office of the Health Officer  
8930 Stanford Blvd., Columbia, MD 21045  
Main: 410-313-6300 | Fax: 410-313-6303  
TDD 410-313-2323 | Toll Free 1-866-313-6300  
[www.hchealth.org](http://www.hchealth.org)  
Facebook: [www.facebook.com/hocohealth](http://www.facebook.com/hocohealth)  
Twitter: HowardCoHealthDep

Maura J. Rossman, M.D., Health Officer

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## MEMORANDUM

DATE: December 15, 2016

TO: Karen Wang  
Via-Email: [purplegobi@gmail.com](mailto:purplegobi@gmail.com)

FROM: Dana Bernard, R.E.H.S./RS  
Well and Septic Program  
Development Coordination Section

RE: 6283 Heather Glen Way

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On December 14, 2016, Mrs. Wang came into our office for a walk-through permit for 6283 Heather Glen Way. Mrs. Wang plans to finish her basement with a room that can be considered a bedroom. After a floor plan review of the first and second floor it was revealed the house contained five bedrooms and a room in the proposed finished basement would create six. At the initial time of installation on March 21, 2012 the original building permit stated the house only contained 4 bedrooms. And the health department issued septic permits for a four bedroom septic system installation. When the system was installed initially, we installed 180 feet of trench to accommodate the four bedrooms; however after our walkthrough review we discovered the system needed an additional 120 feet of trench to upgrade the system to accommodate the five bedrooms and the proposed possible sixth bedroom in the basement.

To move forward with the building permit we will have to upgrade the system before building permit approval to finish the basement.

## Bernard, Dana

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**From:** Bernard, Dana  
**Sent:** Wednesday, December 28, 2016 9:36 AM  
**To:** Purplegobi  
**Subject:** RE: Letter re: Septic issue at 6283 Heather Glen Way

Good Morning Karen,

I had a meeting with my supervisor and unfortunately we will not be able to accept the alternate plan you suggested regarding placing information in the file to suggest that you will only be using 4 bedrooms. Our code which contains the definition of a bedroom is listed below. An alternative would be to change the extra rooms you have to fit the definition of a home office or library. If you decide to continue with your plans you must change the rooms or upgrade your system.

Howard County Code Section 3.801(b):

- (1) Except as provided in paragraph (2) of this subsection, a bedroom is any space in the conditioned are of a dwelling unit or accessory structure that:
- (i) Is 90 square feet or greater in size;
  - (ii) May be used as a private sleeping area; and
  - (iii) Has at least one window and one interior door.
- (2) If a home office, library, or similar room is proposed, it may not be a bedroom if there is no closet; and
- (i) The room contains permanently built-in bookcases around the perimeter of the room, desks, and other features that encumber the room;
  - (ii) A minimum 4 foot-wide opening, without doors, into another room;
  - (iii) A half wall (4 foot maximum height) between the room and another room; or
  - (iv) The room is a first floor room or basement area that does not have direct access to full bathrooms or "roughed in" plumbing that would provide direct access to future full bathroom facilities.

If you have any additional questions don't hesitate to give me a call.

Dana

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**From:** Purplegobi [<mailto:purplegobi@gmail.com>]  
**Sent:** Tuesday, December 27, 2016 5:32 PM  
**To:** Bernard, Dana  
**Cc:** [qiangzhao668@gmail.com](mailto:qiangzhao668@gmail.com)  
**Subject:** Re: Letter re: Septic issue at 6283 Heather Glen Way

Hi Dana,

It was great meeting you today in person. I would like to follow up and make sure that the county is ok with our plan to continue maintaining the house as a 4 bedroom house and therefore, does not need to update the septic system.

Thanks,  
Karen

Sent from my iPhone

On Dec 15, 2016, at 4:34 PM, Bernard, Dana <[dbernard@howardcountymd.gov](mailto:dbernard@howardcountymd.gov)> wrote:

<image002.png> <image004.jpg>

<image006.png>

<image007.png>

## MEMORANDUM

DATE: December 15, 2016

TO: Karen Wang  
Via-Email: [purplegobi@gmail.com](mailto:purplegobi@gmail.com)

FROM: Dana Bernard, R.E.H.S./RS  
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To move forward with the building permit we will have to upgrade the system before building permit approval to finish the basement.

**From:** Wang [mailto:[purplegobi@gmail.com](mailto:purplegobi@gmail.com)]  
**Sent:** Thursday, December 15, 2016 9:18 AM  
**To:** Bernard, Dana; Qiang Zhao  
**Subject:** Letter re: Septic issue at 6283 Heather Glen Way

Hi Dana,

I understand that you will be issuing a letter to me and my contractor regarding the issue with our septic tank. I would like to find out when you can forward that letter so that I can try to get this issue resolved asap.

Thanks,  
Karen  
410-736-2341

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Wang's family email account